**Email Response Rubric (Intermediate Mid Target)**

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| --- | --- | --- | --- | --- | --- | --- |
|  | **Exceeds Standards****(Intermediate High)****4 points** | **Meets Standards****(Intermediate Mid)****TARGET****3 points** | **Almost Meets Standards****(Intermediate Low)****2 Points** | **Emerging Standards****(Novice High)****1 Point** | **Student score****\_\_ /24** | **Teacher score****\_\_ / 24** |
| **Addresses the prompt** | ☐ Clearly provides all information requested in the email (e.g. responses to questions, request for details)  | ☐ Provides all information requested in the email (e.g. responses to questions, request for details)  | ☐ Provides most of the information requested in the email. | ☐ Provides some of the information requested in the email. | \_\_ / 4 | \_\_ / 4 |
| **Organization and Coherence** | ☐ Organized and coherent paragraphs: ideas stay on topic ☐ Consistent use of a variety of transitional elements between paragraphs and ideas | ☐ Generally organized and coherent paragraphs: ideas stay on topic ☐ Some use of transitional elements within paragraphs or ideas | ☐ Somewhat organized and coherent paragraphs☐ Infrequent use of transitional elements between paragraphs or ideas. | ☐ Organization and coherence of paragraphs is limited.☐ Transition use is very limited, or not at all. | \_\_ / 4 |  \_\_ / 4 |
| **Function and Text Type** | ☐ Creates with language; asks and answers questions☐ Well connected paragraphs that stay on topic☐ Good use of details and elaboration | ☐ Creates with language; asks and answers questions☐ Sentences and strings of sentences that stay on topic☐ Loosely connected paragraphs ☐ Some details and elaboration | ☐ Creates with language; asks and answers questions☐ Sentences and strings of sentences that stay on topic | ☐ Uses memorized words, phrases, and sentences | \_\_ / 4 | \_\_ / 4 |
| **Vocabulary and Idioms**  | ☐ Vocabulary is varied and relevant, with minimal errors | ☐ Vocabulary is adequate and mostly relevant, with sporadic errors | ☐ Vocabulary is somewhat adequate and relevant, with some errors.  | ☐ Vocabulary is limited and cannot provide the information requested. | \_\_ / 4 | \_\_ / 4 |
| **Language Control** | ☐ Only minimal errors (in grammar, word choice, character formation) when student creates with language, and meaning is clear  | ☐ There are some errors (in grammar, word choice, character formation) when student creates with language, but meaning is generally clear  | ☐ There are errors (in grammar, word choice, character formation) when student creates with language that may affect meaning  | ☐ Frequent errors that interfere with meaning | \_\_ / 4 | \_\_ / 4 |
| **Cultural Information/ Register** | ☐ Accurate with details | ☐ Accurate with some details | ☐ Mostly Accurate with very few details | ☐ Somewhat accurate | \_\_ / 4 | \_\_ / 4 |

**Points Range - Suggestion: In your gradebook, the assignment should be out of 18, but students should be allowed to earn up to 24 points representing how far they exceeded the standard.**

22-24 Intermediate High

18-21 Intermediate Mid (Grade should be A)

12-17 Intermediate Low

6-11 Novice High

0-5 Novice Mid

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| **A** | **A-** | **B+** | **B** | **B-** | **C+** | **C** | **C-**  | **F** |
| **18** **and above** | **16-17** |  **14-15** | **12-13** | **10-11** | **8-9** | **6-7** | **5** | **4****and below** |

**Email Response Rubric (Intermediate Low Target)**

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| --- | --- | --- | --- | --- | --- | --- |
|  | **Meets Standards****(Intermediate Mid)****TARGET****4 points** | **Almost Meets Standards****(Intermediate Low)****3 Points** | **Emerging Standards****(Novice High)****2 Point** | **Emerging Standards****(Novice Mid)****1 Point**  | **Student score****\_\_ /24** | **Teacher score****\_\_ / 24** |
| **Addresses the prompt** | ☐ Provides all information requested in the email (e.g. responses to questions, request for details)  | ☐ Provides most of the information requested in the email. | ☐ Provides some of the information requested in the email. | ☐ Provides a little of the information requested in the email. | \_\_ / 4 | \_\_ / 4 |
| **Organization and Coherence** | ☐ Generally organized and coherent paragraphs: ideas stay on topic ☐ Some use of transitional elements within paragraphs or ideas | ☐ Somewhat organized and coherent paragraphs☐ Infrequent use of transitional elements between paragraphs or ideas. | ☐ Organization and coherence of paragraphs is limited.☐ Transition use is very limited, or not at all. | ☐ Organization and coherence of paragraphs is very limited. | \_\_ / 4 |  \_\_ / 4 |
| **Function and Text Type** | ☐ Creates with language; asks and answers questions☐ Sentences and strings of sentences that stay on topic☐ Loosely connected paragraphs ☐ Some details and elaboration | ☐ Creates with language; asks and answers questions☐ Sentences and strings of sentences that stay on topic | ☐ Uses memorized words, phrases, and sentences | ☐ Uses memorized words, phrases, but few if any complete sentences | \_\_ / 4 | \_\_ / 4 |
| **Vocabulary and Idioms**  | ☐ Vocabulary is adequate and mostly relevant, with sporadic errors | ☐ Vocabulary is almost adequate and relevant, with some errors. | ☐ Vocabulary is somewhat adequate and relevant, with some errors | ☐ Vocabulary is very minimal and cannot provide the information requested. | \_\_ / 4 | \_\_ / 4 |
| **Language Control** | ☐ There are some errors (in grammar, word choice, character formation) when student creates with language, but meaning is generally clear  | ☐ There are errors (in grammar, word choice, character formation) when student creates with language that may affect meaning  | ☐ Frequent errors that interfere with meaning | ☐ Frequent errors that interfere with meaning | \_\_ / 4 | \_\_ / 4 |
| **Cultural Information/ Register** | ☐ Accurate with some details | ☐ Mostly Accurate with very few details | ☐ Somewhat accurate | ☐ Somewhat accurate | \_\_ / 4 | \_\_ / 4 |

**Points Range - Suggestion: In your gradebook, the assignment should be out of 18, but students should be allowed to earn up to 24 points representing how far they exceeded the standard.**

19 or above (Intermediate Mid - Grade should be A)

18 (Intermediate Low - Grade should be A)

12-17 Novice High

6-11 Novice Mid

0-5 Novice Low

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **A** | **A-** | **B+** | **B** | **B-** | **C+** | **C** | **C-**  | **F** |
| **18** **and above** | **16-17** |  **14-15** | **12-13** | **10-11** | **8-9** | **6-7** | **5** | **4****and below** |